

A.K. SOCCER ACADEMY PAYMENT POLICY

We at A.K. Soccer Academy ("AKSA") offer several payment options. Any outstanding fees, from prior seasons this includes but not limited to registration, academies and camps must be paid in full prior to player being placed on a roster. You can register your intent to play for the current season however this does not secure your spot on the roster until all past due fees are paid in full.

Accepted Forms of Payment:

Cash
Cheque
Credit Card (Visa and Mastercard)
E-transfer

Offline payments can be made by the following:

E-Transfer: aksocceracademywpg@gmail.com

Cheque: A.K. Soccer Academy

All payments can be accepted and processed at Skylight Soccer Complex or mailed to the

- Skylight Soccer Complex office:
 - Attention: A.K. Soccer Academy, 140 Haarsma St., East St. Paul R2E 0M8

****PLEASE INCLUDE PLAYERS NAME ON PAYMENT****

Payment Plan Options:

For families that require assistance, AKSA provides payment plans. The plan is broken 3 equal payments. Breaking the payment plan may result in the suspension of any new payment plan arrangements and the players card will be revoked until account is paid in full.

Players will not be able to register for the following season until all prior fees have been paid in full.

Should you need to discuss a payment plan, please contact **Nadia Kinnarath (Treasurer)** at admin@aksocceracademywpg.com.

Kidsport and Jumpstart Programs

Kidsport and Jumpstart programs are available as an additional support for families in need. Please ensure if you need to apply for these programs that you apply as soon as possible. This will help us to receive any funding prior to the start of the season and advise what your remaining balance will be.

[Kidsport Application](#) [Jumpstart Application](#)

NSF Policy

AKSA policy governing NSF Cheques

- A \$45.00 will be applied to NSF on all cheques
- No Further Cheques will be accepted for program payments
- Replacement funds and all future payments must be paid by the following methods:
 - Cash, Credit Card or E-Transfer
- This includes any payments for programs including but not limited to Indoor/Outdoor Registration, Academies, Camps, Travel and Uniforms.

Refund Policy

Fee refunds for players withdrawing from club programs will be granted as per the following conditions and understanding:

- The request for refund must be made in accordance with the refund deadlines outlined below.
- Champions League refunds applications are not accepted if player has attended 2 games and 2 practices unless provided with a medical note or has reasonable personal circumstances that are reviewed by the board.
- AKSA reserves the right to request documentation as proof of claims.
- A non-refundable \$50 administration fee is deducted from ALL refunds.
- AKSA will not refund any of the cost related to the purchase of a uniform and/or equipment, unless uniform requested for return.
- "Season Start" is defined as the first scheduled game for the team with which a player is registered.

Refund Categories:

- ***Mini Soccer/ Recreational Program***
 - Refund requests received prior to season start will be refunded in full minus the \$50 non-refundable administration fee.
 - Refund requests received within fourteen (14) days of season start will be refunded at 75% of the total fees paid minus the \$50 non-refundable administration fee.
 - AKSA will not refund any fees paid for players withdrawing beyond fourteen (14) days after season start. Exceptions will be made on a case by case basis on compassionate grounds only (injury, illness, etc.), note that documentation may be required as proof of claim.
- ***Competitive Program***
 - Champions League refunds applications are not accepted if player has attended 2 games and 2 practices unless provided with a medical note or has reasonable personal circumstances that are reviewed by the board.
 - Refund requests received prior to season start will be refunded in full minus the \$50 non-refundable administration fee.

- Refund requests received within fourteen (14) days of season start will be refunded at 75% of the total fees paid minus the \$50 non-refundable administration fee.
- AKSA will not refund any fees paid for players withdrawing beyond fourteen (14) days after season start. Exceptions will be made on a case by case basis on compassionate grounds only (injury, illness, etc.), note that documentation may be required as proof of claim.
- **Credit Card Refunds**
 - If your fees were paid with a credit card, and you are eligible to receive a refund, your credit card will be credited the amount of the refund within 14 days from the date of your refund request.
- **Non-Credit Card Refunds**
 - If your fees were paid by a method other than a credit card (cheque, cash, or etransfer), and you are eligible to receive a refund, you will be refunded by cheque which will be mailed within 14 days from the date of your refund request.
- **Request for Refund**
 - In order to request a refund you must fill out the Request for Refund application form (Appendix A) and send to admin@aksocceracademywpg.com or give to **Nadia Kinnarath (Treasurer) at Skylight Soccer Complex.**

Appendix A:

Refund Request Form

Player's Name: _____

Address: _____

Program Registered: _____

Payment Amount: _____

Form of Payment: _____

Reason For Refund Request: _____

****Please provide supporting documents if necessary****